

Montville Township Public Library  
Board of Trustees Meeting  
July 10, 2023  
Montville Township Public Library  
90 Horseneck Road  
Montville, New Jersey 07045

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**OPEN SESSION**

| <b><i>MEMBERS PRESENT</i></b> |
|-------------------------------|
| Mr. Larry Hines               |
| Mayor Matt Kayne              |
| Mr. Robert Donohue            |
| Mrs. Dianna Paradise          |
| Ms. Linda Peskin              |
| Mr. David Tubbs               |
| Ms. Deb Nielson               |
| Mr. Charles Grau              |
| Mrs. Debbie Kozell            |

Catherine LaBelle, Library Director – Present

Mary Grace Zaccaria, Assistant Library Director - Present

Liz Johansen, Board Recording Secretary – Present

**I. Call to Order**

The meeting was called to order by Mr. Hines, at 7:02p.m.

**II. Open Public Meetings Act Statement**

Secretary Johansen stated that prior notice of this meeting has been published in accordance with the requirements of the Open Public Meetings Act. Meeting will be digitally recorded. Minutes will be available to the public on the Library’s website once they have been officially approved.

**III. Adoption of Minutes**

A. *Mr. Grau made a motion to approve the June 12, 2023, Regular Session minutes, seconded by Ms. Paradise*

Mr. Hines yes; Ms. Peskin yes; Mayor Kayne yes; Mr. Donohue yes; Ms. Nielson yes; Mrs. Paradise yes; Mr. Tubbs yes; Mr. Grau yes; Ms. Kozell yes; Motion Carried

**IV Public Comments –**

*Ms. Nielson made a motion to close Public session at 7:04pm, seconded by Mr. Tubbs. All in favor*

**V Reports of Officers –**

**Larry Hines – President**

Mr. Hines had no report.

**Charlie Grau – Vice-President**

Mr. Grau had no report.

**Dianna Paradise – Secretary**

Mrs. Paradise had no report.

**Linda Peskin – Treasurer**

Ms. Peskin stated they met this evening. They reviewed all statements and the 990.

**Robert Donohue – Assistant Treasurer**

Mr. Donohue had no report.

**VI Report of Liaisons**

Mayor – Mayor Kayne stated that the Township Committee is meeting once a month during the summer. The Independence Day celebration was a huge success.

Superintendent Liaison of Schools – Mr. Tubbs stated that the schools are preparing for new students and teachers in the fall. September 6<sup>th</sup> will be the first day of school and there will be Professional Development events prior to the start of school.

**VII. Committee Reports**

Finance: Ms. Peskin stated that the Statement of Revenue and Expenses is at about 50%. Travel & Lodging and the Alarm Line items need to be increased in future budgets. The Committee reviewed the 990 and made the necessary corrections.

Personnel – Mr. Grau stated that the committee did not meet.

Buildings & Grounds: Ms. Nielson stated that the committee did not meet but the contract with Hughes Environmental Engineering was signed for \$18,136.00.

Patron Services/Technology: Mr. Donohue stated that the committee did not meet. He stated that summer reading is ongoing. They are discussing upgrades and additions to the Memory Lab. Director LaBelle will discuss the book challenge that was submitted.

**VIII.** Library Director – Catherine LaBelle – see attached written report.

Director LaBelle stated that summer reading is going very well and there equal sign ups to last year. Fine Amnesty month is also ongoing.

**IX.** Resolutions/Motions

- A. Resolution to approve the checks numbered 16415 and 16461 dated June 1 to June 30, 2023 in the amount of \$57,829.63.

*Motion made by Mr. Grau and seconded by Ms. Paradise*

Mr. Hines yes; Ms. Peskin yes; Mayor Kayne yes; Mr. Donohue yes; Ms. Nielson yes; Mrs. Paradise yes; Mr. Tubbs yes; Mr. Grau yes; Ms. Kozell yes; Motion Carried.

- B. Resolution to accept staff salaries for the month of June 2023 in the amount of \$63,509.68

*Motion made by Mr. Grau and seconded by Ms. Paradise*

Mr. Hines yes; Ms. Peskin yes; Mayor Kayne yes; Mr. Donohue yes; Ms. Nielson yes; Mrs. Paradise yes; Mr. Tubbs yes; Mr. Grau yes; Ms. Kozell yes; Motion Carried.

- C. Resolution to approve the 2022 IRS Form 990.

*Motion made by Mr. Grau and seconded by Ms. Paradise*

Mr. Hines yes; Ms. Peskin yes; Mayor Kayne yes; Mr. Donohue yes; Ms. Nielson yes; Mrs. Paradise yes; Mr. Tubbs yes; Mr. Grau yes; Ms. Kozell yes; Motion Carried

**X. Public Comments –**

*Mr. Grau made a motion to close Public session at 7:12pm, seconded by Mr. Tubbs. All in favor*

**XI. Old Business**

None

**XI. New Business**

Book Challenge – Director LaBelle received an email regarding two books in the library that a resident found offensive. The resident claims there is sexual and political content in these books. The two books are Feminist Baby and Pride Colors. These two books have been in the collection for a number of years and have been repeatedly checked out with no complaints. There is a box that contains all of the board books and these books were in this box and not included in the Pride display. The Trustees have approved the Freedom to Read Statement and Ms. LaBelle states that this document covers the Library. She has 90 days to respond to the challenge. Ms. Kozell asked if there is anything posted in the Library warning parents that there could be sensitive material in the Library. Director LaBelle states there is not. She suggested possibly posting a notice in the Library. Mr. Hines suggests they monitor this and address it as it arises again since this is the first complaint the Library has received.

**XII. Executive Session**

None

**XIII. Open Session**

None

**XIV. Adjournment**

Motion to adjourn was made by Mr. Grau seconded by Ms. Kozell; meeting was adjourned at 7:30pm.



Director's Report  
August 14, 2023

“All Together Now” Summer Reading continues to be fun for all! In July, we surpassed our 2022 registration total (500) with 89 teens, 108 adults, and 379 children registered for a total of 566. We’re excited for our Aug 17 Summer Reading Finale with Jack’s Petting Zoo.

In July, we offered our second annual Fine Forgiveness Month, waiving overdue fines on most items for any patron returning items during the month, or inquiring about fines or previously returned items. The 2023 Amnesty period forgave \$3,095.71 compared to the 2022 Amnesty total of \$2,369.69. Of this amount, \$1,895.31 represented replacement costs from 75 “lost” Library items that were returned in July, so the Amnesty period provided incentive for us to recover long overdue items and place them back into circulation. This accounts for 61.2% of the total forgiven amount over this time period. Considering that Montville Library items received 177,412 circulations over the month of July, a 386% increase in transactions from the 72,380 during the Library’s Amnesty period in 2022, the \$726.02 (31% more fines waived in 2023 vs 2022) increase in forgiven fines this year from last year, not only represents over 12 additional circs for every extra dollar waived but also demonstrates a positive resurgence in library usage overall. We received very positive feedback from patrons about this initiative.

This month, we welcomed 105 new library users. 8,678 visitors passed through our doors. We sent 1,416 items to member libraries. The Circulation team processed 612 new items and mended 59 existing items.

### Buildings and Grounds

Diversified Security installed the new fire alarm panel and set up central station monitoring for the both the fire and burglar systems. The annual fire extinguisher inspection and fire suppression sprinkler system testing have been scheduled. We know the cost of the tests and inspections but need the final reports to see if there are any required repairs or upgrades.

Julian Brachfeld from Northeast Security was here to check the security cameras and DVR. He will submit a proposal for upgrades for new cameras to extend line of sight and for transmitters on selected parking light poles.

### Finance

We received a POD (Payable on Death) Beneficiary Designation from a Montville resident, naming the Library as 100% beneficiary of a DDA (a demand deposit account, most likely a checking or savings account).

There is a resolution on the agenda and a letter from Feeney & Dixon, counsel for Montville Literacy Foundation, to accept the \$3,500 grant for the Fall 2023 and Spring 2024 ELL programs.

### Marketing and Outreach:

Our newsletter unsubscribe percentage has been 0% to 1% in 2023 which amounts to only 0-2 people opting out of the newsletters each month. In July, the newsletters that generated the most interest judged by email opens were our Fine Forgiveness in July bulletin, our adult program schedule for August, and an email about our Teen and Adults Board Game Night.

Risa Skerker resumed her outreach visits to the preschools this month, spreading the joy of reading and story time fun at Kiddie Academy (35 children in attendance) and Millie's House (30 children). The kids were so happy to see Miss Risa after several months that they gave her a beautiful bouquet and many handmade cards.

### Patron Services:

We used funds from our Level Up Your Library Grant from LibraryLinkNJ to purchase new items and revamp the front shelves to make the Library of Things collection more eye catching and appealing. Mary Grace designed a colorful sign, manufactured by Fast Signs, which is now very visible at the top of the shelves when you enter the Library. She also created placards to stand in for larger items which can be browsed and requested at the front desk. New items purchased and ready for circulation in July include an acoustic guitar, a ukelele, a karaoke machine and an electronic keyboard. For crafting we added the very popular Cricut Joy machine and a mini sewing machine. We also added an electronic drawing pad and new outdoor/indoor games such as Bocce Ball, and Monopoly. The Library of Things circulation statistics for July are: Equipment – 23 circs, Games/Toys- 75, and museum passes - 25, for a total of 123 circulations. Thanks to Mary Grace the “New Things” shelves look nicely arranged without clutter and the items are placed strategically in front of the general collection to maximize access and awareness.

Due to popular demand, we purchased two equipment packages for the Memory Lab to digitize post-VHS tape formats from the late 1980s through the 2000s including 8mm, Hi8, Digital 8, and MiniDV's. Bobby, our Technology Librarian, is now learning to convert these formats with new software called OBS (Open Broadcasting System) as well as a software called Davinci Reserve. The new equipment will allow more people to convert their family histories into digital memories.

After consulting with our Library Trustees and members of my professional staff, I responded to the Library patron who submitted a formal book challenge for two titles in our children's collection, Feminist Baby by Loryn Brantz and Pride Colors by Robin

Stevenson. I concluded that both books meet the standards of our Collection Development policy and should be retained in the Library's children's collection. I informed the patron of this decision via telephone and letter.

### *Adult Programs*

July was another busy month at the library with summer reading events and programs in full swing. The Adult Afternoon Book Club read Evvie Drake Starts Over by Linda Holmes. This was a cute and romantic "beach read" that generated a very good discussion. The Evening Book Club read actor Stanley Tucci's Taste: My Life Through Food which was a huge hit with the group. One book club member shared stories of owning a restaurant and another patron made one of Stanley Tucci's eggplant recipes for a delicious dinner.

Pam O'Gorman put together another wonderful roster for our five class "Montville Summer "U" lecture series as part of the Adult Summer Reading Program. Offerings included an art history talk by Mallory Mortillero, a talk by patron favorite Walter Choroszewski on "The Golden Age of Rock & Roll", and a program on New Jersey's State Parks, funded by money made at our June mini-book sale. Patrons were also introduced to the soothing benefits of participating in a Drum Circle offered by Life Center Stage, funded by a donation from the Montville Twp. branch of Ion Bank.

Amy's adult crafters made cute handbag clutches out of placemats and ribbons. Each one was unique and the patrons were pleased to take them home.



Our Summer Reading Monday Movie series showcased movies based on best-selling books - including *A Man Called Otto*, *The Devil Wears Prada*, and *The Girl with the Dragon Tattoo*.

At "Coffee with the Director" several months ago, patrons expressed an overwhelming desire for more programs focusing on physical and mental health. This month we introduced a new program for adults on Qigong, a Chinese mind-body practice, on



Monday mornings. In July, the class brought in 82 participants and patrons were very pleased with this new addition.

### *Children's Programs*

July was packed with summer reading events for the kids in addition to our regular roster of story times and crafts. Mosaic Monday has been popular with kids stopping by to help put pieces into our tile "All Together Now!" poster. Tie-dye Tuesday is a huge hit every year and this year was no exception with 50 kids turning a white t-shirt into a colorful one to take home. Eighty visited the Library for Wacky Wednesdays and made lightning bugs and dreamcatchers.

Life Stages brought in African drums to create harmony with 30 kids keeping the beat in a second program funded by Ion Bank.



We had an awesome time at Family Bingo and Make Your Own Sundaes. Sixty-five people competed in Bingo to win Seven Scoops gift cards. Fifty-five kids joined Zoophoria, New Jersey to meet and learn about the habitats of the bearded lizard, cockroaches, a frog and a snake. Afterward, they created a piece of artwork based on the animals and painted them in their own environments.

In regular programming, our 25 July Messy Munchkins made a turtle out of a plastic container. Thirty kids took home a Grab & Go Edible art package from Marianne Ciffer to create a scene with candies and frosting. Our Babies and Toddlers enjoyed a Sea Life Creature theme this month with stories, songs and crafts. Move & Groove brought

in 65 kids to sing & dance with Miss Jolie. Chess club with Max Weinstein is always a fun time with 18 kids learning strategy and playing chess.



This month the Kids Book Club had a fun discussion on Dan Gutman's Mr. Sunny is Funny! The kids also enjoyed their ice cream snack. Our Monday and Friday Morning Story times continue to be quite busy each week. The Wednesday evening and Friday morning outdoor Ice Cream Story times are always summertime favorites. The Library lawn is a perfect setting for families to gather and listen to stories, make an ice cream craft, and enjoy their own cone.

### *Teens*

Our TAB members have been a great help this summer, assisting with everything summer reading related. Risa created a Summer Reading Table Spreadsheet for our TAB members to sign up and help out and we have had volunteers throughout each week registering people, logging reading, handing out prizes. Things can get pretty busy at our library during the summer and having personable teens at the desk is a huge help to all of us.



The TAB members also assisted Amy with her Tie Dye Tuesdays, Family Bingo Night, and last but not least the Adult Game Day. Special thanks to one of our TAB members who came up with the idea. Four adults showed up to play games with the teens.

Jo Perez and Risa Skerker offered a TAB program each week which was quite popular. The teens loved our two Teen Diamond Painting sessions and requested that we do another one in August. Jo's Tape Art program was quite fun. The teens got very creative and made some beautiful Tape Art pictures.

Our Cupcake Challenge was a big success. Jo's challenge was a summer beach theme. The kids had a fun time decorating cupcakes and getting decorating tips. Special thanks to our Cupcake Challenge judges Walter Clark and Kaiti Tirch.

Finally, special thanks to Kaiti Tirch who taught the teens (and a few moms who got in on the fun) on how to create beautiful customized bracelets. The bracelets designed by our participants were so lovely.

### Personnel

The NJ Civil Service title promotions we applied for in December 2022 came through in July. Four staff members who have worked for the library for at least one year (and most quite a bit longer than that) were approved for promotion from Library Assistant to Senior Library Assistant. The promotions are on the August Board meeting agenda for acceptance. Once accepted, the 4 employees will receive their budgeted 4% raise.

Our time and attendance procedures have been streamlined, thanks in large part to Janina Bartman, who set the system up and trained each staff member to use it. Previously, employees would fill out a paper form for time off requests (vacation, floating hours, sick, personal time, etc.) and give it to their supervisor for approval. When the supervisor approved the form, it went to the Director for approval and then to the business office to be manually entered in ADP. Now each staff member has their own ADP account to request time off and to see their balances at any time. Requests are emailed to supervisors and the Director for approval and then automatically entered in ADP for payroll. This added service is at no extra cost to the Library.

Janina worked with ADP tech support for months to upload all the data necessary to calculate time off awards and balances (which vary based on the contract at date of hire and number of hours worked).

### Technology

This month's technology offerings with Bobby Dillon were a two session Computer Basics with a total of 10 attendees. On 7/21/23, Bobby taught a class on Windows 10 to a total of 6.

Replacement of the ten-year-old computers in the business office is underway. Bobby Dillon is working with Ryan McCloskey from Computer Sharp to configure and set up Dell OptiPlex 7010's for Jeanne and Janina.

Lenny Ruggiero (our former IT who now works for MAIN) was here to install new Cisco Meraki firewalls. MAIN installed this upgraded state of the art firewall in all their member libraries to protect the network from malicious threats. MAIN group purchases help control costs.

### Meetings

July 13 – Large Libraries Caucus & Main Board of Directors – Catherine

July 27 – Montville Twp Department Head Meeting - Catherine

Aug 16 – Main Board of Directors Retreat at Morristown/Morris Twp Library - Catherine

**Aug 22 – Library Buildings & Grounds & Personnel Cmtes**

**Sept 11 – Library Board & Finance Committee Meetings**

**Sept 13 – Library Patron Services/Tech Committee**

**Sept 26 – Library Buildings & Grounds & Personnel Cmtes**

**Oct 9 – Library Board & Finance Committee Meetings**

**Oct 11 – Library Patron Services/Tech Committee**

**Oct 24- Library Buildings & Grounds & Personnel Cmtes**

Respectfully submitted,

Catherine LaBelle

Director

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Range of Checking Accts: 01 OPERATING to 01 OPERATING Range of Check Ids: 16462 to 16517  
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

| Check # | Check Date | Vendor                                  | Amount Paid | Reconciled/Void | Ref Num |
|---------|------------|---|-------------|-----------------|---------|
| 16462   | 07/31/23   | AESTH005 Aesthetic Press, Inc.          | 225.00      |                 | 92      |
| 16463   | 07/31/23   | AMAZON Amazon Capital Services, Inc.    | 278.11      |                 | 92      |
| 16464   | 07/31/23   | AMYRE005 Amy Resnikoff                  | 23.56       |                 | 92      |
| 16465   | 07/31/23   | BAKER005 Baker & Taylor                 | 0.00        | 07/31/23 VOID   | 0       |
| 16466   | 07/31/23   | BAKER005 Baker & Taylor                 | 0.00        | 07/31/23 VOID   | 0       |
| 16467   | 07/31/23   | BAKER005 Baker & Taylor                 | 0.00        | 07/31/23 VOID   | 0       |
| 16468   | 07/31/23   | BAKER005 Baker & Taylor                 | 0.00        | 07/31/23 VOID   | 0       |
| 16469   | 07/31/23   | BAKER005 Baker & Taylor                 | 0.00        | 07/31/23 VOID   | 0       |
| 16470   | 07/31/23   | BAKER005 Baker & Taylor                 | 0.00        | 07/31/23 VOID   | 0       |
| 16471   | 07/31/23   | BAKER005 Baker & Taylor                 | 0.00        | 07/31/23 VOID   | 0       |
| 16472   | 07/31/23   | BAKER005 Baker & Taylor                 | 0.00        | 07/31/23 VOID   | 0       |
| 16473   | 07/31/23   | BAKER005 Baker & Taylor                 | 8,517.93    |                 | 92      |
| 16474   | 07/31/23   | BANK OF Bank of America                 | 604.87      |                 | 92      |
| 16475   | 07/31/23   | BRODA005 Brodart Co.                    | 57.45       |                 | 92      |
| 16476   | 07/31/23   | COLBY B Colby Bernstein                 | 60.00       |                 | 92      |
| 16477   | 07/31/23   | COLBY B Colby Bernstein                 | 60.00       |                 | 92      |
| 16478   | 07/31/23   | COMPUTER Computer Sharp, Inc.           | 1,500.00    |                 | 92      |
| 16479   | 07/31/23   | DELL Dell Marketing, L.P.               | 2,875.18    |                 | 92      |
| 16480   | 07/31/23   | DEMCO005 Demco, Inc.                    | 1,187.98    |                 | 92      |
| 16481   | 07/31/23   | DIVERSIF Diversified Security           | 4,445.80    |                 | 92      |
| 16482   | 07/31/23   | DRCHR005 Dr. Christopher Bellitto       | 250.00      |                 | 92      |
| 16483   | 07/31/23   | ELIZA005 Elizabeth Johansen             | 250.00      |                 | 92      |
| 16484   | 07/31/23   | ENGAG005 EngagedPatrons.org             | 250.00      |                 | 92      |
| 16485   | 07/31/23   | EVAN WEI Evan weiner                    | 125.00      |                 | 92      |
| 16486   | 07/31/23   | EXCELO05 Excellent Building Services    | 2,516.72    |                 | 92      |
| 16487   | 07/31/23   | GREGO005 Gregory J. Della Pia           | 1,000.00    |                 | 92      |
| 16488   | 07/31/23   | IFPTE005 IFPTE                          | 120.60      |                 | 92      |
| 16489   | 07/31/23   | INGRAM Ingram Library Services          | 44.99       |                 | 92      |
| 16490   | 07/31/23   | JERSE005 Jersey Central Power & Light   | 5,034.68    |                 | 92      |
| 16491   | 07/31/23   | JOLIE DE Ants in the Pants, LLC         | 350.00      |                 | 92      |
| 16492   | 07/31/23   | JOLIE DE Ants in the Pants, LLC         | 300.00      |                 | 92      |
| 16493   | 07/31/23   | KANOPI Kanopy, Inc.                     | 299.00      |                 | 92      |
| 16494   | 07/31/23   | MAINI005 MAIN Library Alliance          | 175.00      |                 | 92      |
| 16495   | 07/31/23   | MIDWE005 Midwest Tape LLC               | 0.00        | 07/31/23 VOID   | 0       |
| 16496   | 07/31/23   | MIDWE005 Midwest Tape LLC               | 694.21      |                 | 92      |
| 16497   | 07/31/23   | NJNAT005 NJ Natural Gas Co.             | 502.99      |                 | 92      |
| 16498   | 07/31/23   | OLIVIA K Olivia Konteatis               | 500.00      |                 | 92      |
| 16499   | 07/31/23   | OPTIMO05 Optimum                        | 180.95      |                 | 92      |
| 16500   | 07/31/23   | OVERD005 OverDrive, Inc.                | 1,114.27    |                 | 92      |
| 16501   | 07/31/23   | PITNEY Pitney Bowes Inc                 | 208.23      |                 | 92      |
| 16502   | 07/31/23   | RISAS005 Risa Skerker                   | 66.68       |                 | 92      |
| 16503   | 07/31/23   | RIVISTAS Rivistas Subscription Services | 5,265.14    |                 | 92      |
| 16504   | 07/31/23   | ROBER005 Dr. Robert W. Butts            | 150.00      |                 | 92      |
| 16505   | 07/31/23   | ROBER005 Dr. Robert W. Butts            | 150.00      |                 | 92      |
| 16506   | 07/31/23   | SEVEN Seven Scoops                      | 120.00      |                 | 92      |
| 16507   | 07/31/23   | STAPL005 Staples Advantage              | 511.33      |                 | 92      |
| 16508   | 07/31/23   | STATE005 State of New Jersey            | 146.83      |                 | 92      |
| 16509   | 07/31/23   | SUNRI005 Sunrise ShopRite               | 277.17      |                 | 92      |
| 16510   | 07/31/23   | TOWNS005 Township of Montville          | 11,704.07   |                 | 92      |
| 16511   | 07/31/23   | TOWNS005 Township of Montville          | 13,896.11   |                 | 92      |
| 16512   | 07/31/23   | TOWNS005 Township of Montville          | 2,146.52    |                 | 92      |

| Check # | Check Date | Vendor                            | Amount Paid | Reconciled/Void Ref Num |
|---------|------------|-----------------------------------|-------------|-------------------------|
| 16513   | 07/31/23   | UGI ENER UGI Energy Services, LLC | 106.16      | 92                      |
| 16514   | 07/31/23   | ULINE Uline                       | 538.71      | 92                      |
| 16515   | 07/31/23   | VERI0010 VERIZON                  | 509.26      | 92                      |
| 16516   | 07/31/23   | VERI0015 Verizon                  | 99.54       | 92                      |
| 16517   | 07/31/23   | WICK Wick Services, Inc.          | 310.00      | 92                      |

  

| Report Totals   | <u>Paid</u> | <u>Void</u> | <u>Amount Paid</u> | <u>Amount Void</u> |
|-----------------|-------------|-------------|--------------------|--------------------|
| Checks:         | 47          | 9           | 69,750.04          | 0.00               |
| Direct Deposit: | 0           | 0           | 0.00               | 0.00               |
| Total:          | 47          | 9           | 69,750.04          | 0.00               |

| Totals by Year-Fund |      |                  |               |                  |                  |
|---------------------|------|------------------|---------------|------------------|------------------|
| Fund Description    | Fund | Budget Total     | Revenue Total | G/L Total        | Total            |
|                     | 2-01 | 6,229.24         | 0.00          | 0.00             | 6,229.24         |
| CAPITAL BUDGET      | 2-02 | <u>1,957.20</u>  | <u>0.00</u>   | <u>0.00</u>      | <u>1,957.20</u>  |
| Year Total:         |      | 8,186.44         | 0.00          | 0.00             | 8,186.44         |
|                     | 3-01 | 41,888.90        | 0.00          | 18,143.61        | 60,032.51        |
| CAPITAL BUDGET      | 3-02 | <u>1,531.09</u>  | <u>0.00</u>   | <u>0.00</u>      | <u>1,531.09</u>  |
| Year Total:         |      | 43,419.99        | 0.00          | 18,143.61        | 61,563.60        |
| Total of All Funds: |      | <u>51,606.43</u> | <u>0.00</u>   | <u>18,143.61</u> | <u>69,750.04</u> |

Range of Checking Accts: 01 OPERATING to 01 OPERATING Range of Check Ids: 16462 to 16517  
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

| Check # | Check Date | Vendor                                  | Amount Paid | Reconciled/Void | Ref Num |
|---------|------------|---|-------------|-----------------|---------|
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| 16463   | 07/31/23   | AMAZON Amazon Capital Services, Inc.    | 278.11      |                 | 92      |
| 16464   | 07/31/23   | AMYRE005 Amy Resnikoff                  | 23.56       |                 | 92      |
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| 16484   | 07/31/23   | ENGAG005 EngagedPatrons.org             | 250.00      |                 | 92      |
| 16485   | 07/31/23   | EVAN WEI Evan weiner                    | 125.00      |                 | 92      |
| 16486   | 07/31/23   | EXCELO05 Excellent Building Services    | 2,516.72    |                 | 92      |
| 16487   | 07/31/23   | GREGO005 Gregory J. Della Pia           | 1,000.00    |                 | 92      |
| 16488   | 07/31/23   | IFPTE005 IFPTE                          | 120.60      |                 | 92      |
| 16489   | 07/31/23   | INGRAM Ingram Library Services          | 44.99       |                 | 92      |
| 16490   | 07/31/23   | JERSE005 Jersey Central Power & Light   | 5,034.68    |                 | 92      |
| 16491   | 07/31/23   | JOLIE DE Ants in the Pants, LLC         | 350.00      |                 | 92      |
| 16492   | 07/31/23   | JOLIE DE Ants in the Pants, LLC         | 300.00      |                 | 92      |
| 16493   | 07/31/23   | KANOPI Kanopy, Inc.                     | 299.00      |                 | 92      |
| 16494   | 07/31/23   | MAINI005 MAIN Library Alliance          | 175.00      |                 | 92      |
| 16495   | 07/31/23   | MIDWE005 Midwest Tape LLC               | 0.00        | 07/31/23 VOID   | 0       |
| 16496   | 07/31/23   | MIDWE005 Midwest Tape LLC               | 694.21      |                 | 92      |
| 16497   | 07/31/23   | NJNAT005 NJ Natural Gas Co.             | 502.99      |                 | 92      |
| 16498   | 07/31/23   | OLIVIA K Olivia Konteatis               | 500.00      |                 | 92      |
| 16499   | 07/31/23   | OPTIMO05 Optimum                        | 180.95      |                 | 92      |
| 16500   | 07/31/23   | OVERD005 OverDrive, Inc.                | 1,114.27    |                 | 92      |
| 16501   | 07/31/23   | PITNEY Pitney Bowes Inc                 | 208.23      |                 | 92      |
| 16502   | 07/31/23   | RISAS005 Risa Skerker                   | 66.68       |                 | 92      |
| 16503   | 07/31/23   | RIVISTAS Rivistas Subscription Services | 5,265.14    |                 | 92      |
| 16504   | 07/31/23   | ROBER005 Dr. Robert W. Butts            | 150.00      |                 | 92      |
| 16505   | 07/31/23   | ROBER005 Dr. Robert W. Butts            | 150.00      |                 | 92      |
| 16506   | 07/31/23   | SEVEN Seven Scoops                      | 120.00      |                 | 92      |
| 16507   | 07/31/23   | STAPL005 Staples Advantage              | 511.33      |                 | 92      |
| 16508   | 07/31/23   | STATE005 State of New Jersey            | 146.83      |                 | 92      |
| 16509   | 07/31/23   | SUNRI005 Sunrise ShopRite               | 277.17      |                 | 92      |
| 16510   | 07/31/23   | TOWNS005 Township of Montville          | 11,704.07   |                 | 92      |
| 16511   | 07/31/23   | TOWNS005 Township of Montville          | 13,896.11   |                 | 92      |
| 16512   | 07/31/23   | TOWNS005 Township of Montville          | 2,146.52    |                 | 92      |



| Check # | Check Date | Vendor                            | Amount Paid | Reconciled/Void Ref Num |
|---------|------------|-----------------------------------|-------------|-------------------------|
| 16513   | 07/31/23   | UGI ENER UGI Energy Services, LLC | 106.16      | 92                      |
| 16514   | 07/31/23   | ULINE Uline                       | 538.71      | 92                      |
| 16515   | 07/31/23   | VERI0010 VERIZON                  | 509.26      | 92                      |
| 16516   | 07/31/23   | VERI0015 Verizon                  | 99.54       | 92                      |
| 16517   | 07/31/23   | WICK Wick Services, Inc.          | 310.00      | 92                      |

  

| Report Totals   | <u>Paid</u> | <u>Void</u> | <u>Amount Paid</u> | <u>Amount Void</u> |
|-----------------|-------------|-------------|--------------------|--------------------|
| Checks:         | 47          | 9           | 69,750.04          | 0.00               |
| Direct Deposit: | 0           | 0           | 0.00               | 0.00               |
| Total:          | 47          | 9           | 69,750.04          | 0.00               |

| Totals by Year-Fund |      |                  |               |                  |                  |
|---------------------|------|------------------|---------------|------------------|------------------|
| Fund Description    | Fund | Budget Total     | Revenue Total | G/L Total        | Total            |
|                     | 2-01 | 6,229.24         | 0.00          | 0.00             | 6,229.24         |
| CAPITAL BUDGET      | 2-02 | <u>1,957.20</u>  | <u>0.00</u>   | <u>0.00</u>      | <u>1,957.20</u>  |
| Year Total:         |      | 8,186.44         | 0.00          | 0.00             | 8,186.44         |
|                     | 3-01 | 41,888.90        | 0.00          | 18,143.61        | 60,032.51        |
| CAPITAL BUDGET      | 3-02 | <u>1,531.09</u>  | <u>0.00</u>   | <u>0.00</u>      | <u>1,531.09</u>  |
| Year Total:         |      | 43,419.99        | 0.00          | 18,143.61        | 61,563.60        |
| Total of All Funds: |      | <u>51,606.43</u> | <u>0.00</u>   | <u>18,143.61</u> | <u>69,750.04</u> |

Montville Township Public Library  
Statement of Revenue and Expenditures - Operating

Revenue Account Range: First to Last  
 Budget Account Range: First to Last  
 Print Zero YTD Activity: No  
 Include Non-Anticipated: Yes  
 Include Non-Budget: No  
 Year To Date As of: 07/31/23  
 Current Period: 07/01/23 to 07/31/23  
 Prior Year: 07/01/22 to 07/31/22

| Revenue Account | Description                     | Prior Yr Rev | Anticipated  | Current Rev | YTD Revenue  | Excess/Deficit | % Real |
|-----------------|---------------------------------|--------------|--------------|-------------|--------------|----------------|--------|
| 3-01-401-01     | Fines Income                    | 152.80       | 4,200.00     | 80.95       | 2,709.46     | 1,490.54-      | 65     |
| 3-01-401-03     | Copier Income                   | 36.67        | 491.00       | 35.80       | 318.41       | 172.59-        | 65     |
| 3-01-401-05     | Computer Print Outs Income      | 142.46       | 2,000.00     | 115.35      | 1,216.33     | 783.67-        | 61     |
| 3-01-401-07     | Township Income                 | 143,169.42   | 1,787,197.00 | 148,933.08  | 1,042,531.56 | 744,665.44-    | 58     |
| 3-01-401-09     | Lost Items                      | 229.40       | 1,900.00     | 144.65      | 968.34       | 931.66-        | 51     |
| 3-01-401-10     | State Aid Income                | 0.00         | 12,000.00    | 0.00        | 0.00         | 12,000.00-     | 0      |
| 3-01-401-11     | Miscellaneous Income            | 0.00         | 0.00         | 0.00        | 229.40       | 229.40         | 0      |
| 3-01-401-15     | Interest Income                 | 54.16        | 700.00       | 63.37       | 427.60       | 272.40-        | 61     |
| 3-01-401-16     | Lost Cards                      | 10.00        | 110.00       | 6.00        | 72.00        | 38.00-         | 65     |
| 3-01-401-17     | Level Up Grant - LibraryLink NJ | 0.00         | 0.00         | 0.00        | 1,800.00     | 1,800.00       | 0      |
| 3-01-401-18     | Disks/Faxes                     | 0.00         | 70.00        | 5.00        | 23.00        | 47.00-         | 33     |
|                 | 401 Total                       | 143,794.91   | 1,808,668.00 | 149,384.20  | 1,050,296.10 | 758,371.90-    | 58     |
| 3-01-402-30     | Restricted Contributions        | 788.02       | 5,000.00     | 2,175.00-   | 452.65       | 4,547.35-      | 9      |
|                 | 01 Fund 01 Revenue Total        | 144,582.93   | 1,813,668.00 | 147,209.20  | 1,050,748.75 | 762,919.25-    | 58     |

| Budget Account | Description                     | Prior Yr Expd | Budgeted     | Current Expd | YTD Expended | Encumbered | Balance    | % Used |
|----------------|---------------------------------|---------------|--------------|--------------|--------------|------------|------------|--------|
| 3-01-601-000   | B-1 - COMPENSATION              | 0.00          | 0.00         | 0.00         | 0.00         | 0.00       | 0.00       | 0      |
| 3-01-601-010   | Salaries & Wages Expense        | 61,391.50     | 910,451.00   | 64,112.58    | 472,476.88   | 0.00       | 437,974.12 | 52     |
| 3-01-601-100   | Taxes/FICA/UE                   | 4,985.79      | 74,850.00    | 5,315.50     | 39,153.45    | 0.00       | 35,696.55  | 52     |
| 3-01-601-110   | Health Benefits Expense         | 6,985.59      | 142,500.00   | 8,813.35     | 52,793.46    | 0.00       | 89,706.54  | 37     |
| 3-01-601-120   | PERS Expense                    | 0.00          | 110,000.00   | 0.00         | 99,851.14    | 0.00       | 10,148.86  | 91     |
| 3-01-601-130   | DCRP Expense                    | 955.32        | 4,300.00     | 910.30       | 2,476.25     | 0.00       | 1,823.75   | 58     |
|                | 601 B-1 - COMPENSATION          | 74,318.20     | 1,242,101.00 | 79,151.73    | 666,751.18   | 0.00       | 575,349.82 | 54     |
| 3-01-602-000   | B-2 - COLLECTION                | 0.00          | 0.00         | 0.00         | 0.00         | 0.00       | 0.00       | 0      |
| 3-01-602-010   | Collection Development Software | 0.00          | 3,500.00     | 0.00         | 695.00       | 0.00       | 2,805.00   | 20     |
| 3-01-602-020   | Adult Books                     | 2,879.88      | 32,000.00    | 5,286.37     | 16,379.12    | 945.70     | 14,675.18  | 54     |
| 3-01-602-030   | Adult BOCB                      | 175.09        | 2,500.00     | 422.73       | 1,111.57     | 15.03      | 1,373.40   | 45     |
| 3-01-602-040   | Adult DVD                       | 475.23        | 10,000.00    | 53.73        | 1,564.09     | 395.00     | 8,040.91   | 20     |
| 3-01-602-050   | Adult eBooks                    | 350.59        | 7,500.00     | 680.31       | 4,454.67     | 79.99      | 2,965.34   | 60     |
| 3-01-602-060   | Adult eAudio                    | 337.87        | 5,000.00     | 433.96       | 2,678.04     | 0.00       | 2,321.96   | 54     |



Montville Township Public Library  
Statement of Revenue and Expenditures - Operating

| Budget Account | Description                     | Prior Yr Expd | Budgeted  | Current Expd | YTD Expended | Encumbered | Balance   | % Used |
|----------------|---------------------------------|---------------|-----------|--------------|--------------|------------|-----------|--------|
| 3-01-606-010   | Staff Development               | 86.97         | 1,200.00  | 0.00         | 1,002.49     | 0.00       | 197.51    | 84     |
| 3-01-606-030   | Reimb.Exp. (milg, lodg, meals)  | 0.00          | 200.00    | 0.00         | 332.60       | 0.00       | 132.60-   | 166    |
| 3-01-606-040   | Professional Dues               | 0.00          | 1,300.00  | 0.00         | 210.00       | 0.00       | 1,090.00  | 16     |
| 3-01-606-050   | Conference Travel               | 0.00          | 700.00    | 0.00         | 1,846.21     | 0.00       | 1,146.21- | 264    |
|                | 606 B- 6 - STAFF DEVELOPMENT    | 86.97         | 3,400.00  | 0.00         | 3,391.30     | 0.00       | 8.70      | 100    |
| 3-01-607-000   | B-7 - UTILITIES                 | 0.00          | 0.00      | 0.00         | 0.00         | 0.00       | 0.00      | 0      |
| 3-01-607-010   | Utilities - Electric            | 4,370.54      | 59,500.00 | 5,034.68     | 20,535.09    | 0.00       | 38,964.91 | 35     |
| 3-01-607-030   | Utilities - Gas                 | 437.01        | 17,500.00 | 609.15       | 11,817.10    | 0.00       | 5,682.90  | 68     |
| 3-01-607-040   | Utilities - Telephone           | 551.65        | 6,600.00  | 608.80       | 3,957.91     | 0.00       | 2,642.09  | 60     |
| 3-01-607-050   | Internet Provider               | 184.94        | 2,300.00  | 180.95       | 1,478.54     | 0.00       | 821.46    | 64     |
|                | 607 B-7 - UTILITIES             | 5,544.14      | 85,900.00 | 6,433.58     | 37,788.64    | 0.00       | 48,111.36 | 44     |
| 3-01-608-000   | B-8 - PHYSICAL PLANT            | 0.00          | 0.00      | 0.00         | 0.00         | 0.00       | 0.00      | 0      |
| 3-01-608-010   | Plant - Repairs, Bldgs, Grounds | 123.00        | 13,800.00 | 0.00         | 557.41       | 5,629.80   | 7,612.79  | 45     |
| 3-01-608-030   | Plant - Cleaning/Maintenance    | 2,516.72      | 32,000.00 | 2,516.72     | 17,617.04    | 0.00       | 14,382.96 | 55     |
| 3-01-608-040   | Plant - Fire/Burglery Alarm     | 0.00          | 2,700.00  | 1,445.80     | 1,765.80     | 1,311.00   | 376.80-   | 114    |
| 3-01-608-050   | Plant - HVAC Maintenance        | 0.00          | 18,000.00 | 0.00         | 4,257.00     | 0.00       | 13,743.00 | 24     |
| 3-01-608-060   | Plant - Lawn Sprinklers Maint   | 628.12        | 3,000.00  | 0.00         | 1,251.74     | 0.00       | 1,748.26  | 42     |
| 3-01-608-110   | Plant - Repairs HVAC            | 0.00          | 18,000.00 | 0.00         | 0.00         | 0.00       | 18,000.00 | 0      |
| 3-01-608-120   | Plant - Carpet Cleaning         | 0.00          | 2,000.00  | 0.00         | 0.00         | 0.00       | 2,000.00  | 0      |
| 3-01-608-140   | Plant - Landscape Maintenance   | 0.00          | 1,500.00  | 310.00       | 1,160.00     | 0.00       | 340.00    | 77     |
|                | 608 B-8 - PHYSICAL PLANT        | 3,267.84      | 91,000.00 | 4,272.52     | 26,608.99    | 6,940.80   | 57,450.21 | 37     |
| 3-01-609-000   | B-9 - EQUIPMENT/MAINTENANCE     | 0.00          | 0.00      | 0.00         | 0.00         | 0.00       | 0.00      | 0      |
| 3-01-609-030   | EM RFID Equipment               | 500.00        | 12,000.00 | 0.00         | 0.00         | 0.00       | 12,000.00 | 0      |
| 3-01-609-050   | EM - Copiers                    | 0.00          | 1,500.00  | 0.00         | 0.00         | 0.00       | 1,500.00  | 0      |
| 3-01-609-070   | Computer Software               | 425.00        | 11,000.00 | 568.86-      | 8,201.85     | 0.00       | 2,798.15  | 75     |
| 3-01-609-075   | Edmunds Software                | 0.00          | 5,000.00  | 0.00         | 0.00         | 0.00       | 5,000.00  | 0      |
| 3-01-609-100   | EM - Postage Meter              | 170.04        | 800.00    | 208.23       | 416.46       | 0.00       | 383.54    | 52     |
| 3-01-609-110   | Envisionware Annual Contract    | 23.38         | 0.00      | 0.00         | 0.00         | 0.00       | 0.00      | 0      |
|                | 609 B-9 - EQUIPMENT/MAINTENANCE | 1,118.42      | 30,300.00 | 360.63-      | 8,618.31     | 0.00       | 21,681.69 | 28     |
| 3-01-610-000   | B-10 - EXPENSED EQUIPMENT       | 0.00          | 0.00      | 0.00         | 0.00         | 0.00       | 0.00      | 0      |
| 3-01-610-010   | Color Copy Usage                | 0.00          | 200.00    | 0.00         | 0.00         | 0.00       | 200.00    | 0      |
| 3-01-610-020   | Copier Usage B&W                | 0.00          | 100.00    | 0.00         | 0.00         | 0.00       | 100.00    | 0      |

Montville Township Public Library  
Statement of Revenue and Expenditures - Operating

| Budget Account | Description                      | Prior Yr Expd | Budgeted     | Current Expd | YTD Expended | Encumbered | Balance    | % Used |
|----------------|----------------------------------|---------------|--------------|--------------|--------------|------------|------------|--------|
|                | 610 B-10 - EXPENSED EQUIPMENT    | 0.00          | 300.00       | 0.00         | 0.00         | 0.00       | 300.00     | 0      |
| 3-01-611-000   | B-11 - PROFESSIONAL SERVICES     | 0.00          | 0.00         | 0.00         | 0.00         | 0.00       | 0.00       | 0      |
| 3-01-611-010   | Audit                            | 4,500.00      | 4,500.00     | 0.00         | 4,500.00     | 0.00       | 0.00       | 100    |
| 3-01-611-020   | Accounting Fees                  | 1,000.00      | 12,000.00    | 1,000.00     | 7,000.00     | 0.00       | 5,000.00   | 58     |
| 3-01-611-030   | MAIN Assessment                  | 0.00          | 51,350.00    | 0.00         | 38,478.00    | 0.00       | 12,872.00  | 75     |
| 3-01-611-070   | Computer Support & Service       | 0.00          | 1,500.00     | 0.00         | 435.71       | 0.00       | 1,064.29   | 29     |
| 3-01-611-100   | Web Site Maintenance             | 0.00          | 500.00       | 0.00         | 0.00         | 0.00       | 500.00     | 0      |
| 3-01-611-150   | Legal                            | 200.00        | 1,500.00     | 0.00         | 250.00       | 0.00       | 1,250.00   | 17     |
| 3-01-611-250   | Board Secretary                  | 250.00        | 3,000.00     | 250.00       | 1,250.00     | 0.00       | 1,750.00   | 42     |
| 3-01-611-260   | Payroll Service Fee              | 691.75        | 8,400.00     | 709.86       | 5,018.95     | 0.00       | 3,381.05   | 60     |
| 3-01-611-320   | Other Professional Services      | 0.00          | 200.00       | 0.00         | 20.00        | 0.00       | 180.00     | 10     |
| 3-01-611-350   | ELL Teacher                      | 0.00          | 2,500.00     | 0.00         | 0.00         | 0.00       | 2,500.00   | 0      |
|                | 611 B-11 - PROFESSIONAL SERVICES | 6,641.75      | 85,450.00    | 1,959.86     | 56,952.66    | 0.00       | 28,497.34  | 67     |
| 3-01-612-000   | B-12 OTHER EXPENSES              | 0.00          | 0.00         | 0.00         | 0.00         | 0.00       | 0.00       | 0      |
| 3-01-612-010   | Township In-Kind Services        | 11,997.00     | 49,067.00    | 0.00         | 36,800.25    | 0.00       | 12,266.75  | 75     |
| 3-01-612-020   | Township Insurances              | 6,872.38      | 29,100.00    | 0.00         | 22,270.89    | 0.00       | 6,829.11   | 77     |
| 3-01-612-030   | O/E- Contingencies               | 0.00          | 5,000.00     | 0.00         | 0.00         | 0.00       | 5,000.00   | 0      |
| 3-01-612-040   | O/E - Licenses & Fees            | 0.00          | 600.00       | 0.00         | 0.00         | 0.00       | 600.00     | 0      |
| 3-01-612-060   | O/E - Board Misc                 | 0.00          | 1,300.00     | 0.00         | 87.85        | 0.00       | 1,212.15   | 7      |
| 3-01-612-065   | Delivery                         | 0.00          | 2,000.00     | 0.00         | 0.00         | 0.00       | 2,000.00   | 0      |
|                | 612 B-12 OTHER EXPENSES          | 18,869.38     | 87,067.00    | 0.00         | 59,158.99    | 0.00       | 27,908.01  | 68     |
|                | 01 Fund 01 Expend Total          | 120,765.74    | 1,805,318.00 | 108,824.37   | 937,638.11   | 15,003.99  | 852,675.90 | 53     |

01 Fund

|             | <u>Prior</u> | <u>Current</u> | <u>YTD</u>   |
|-------------|--------------|----------------|--------------|
| Revenues:   | 144,582.93   | 147,209.20     | 1,050,748.75 |
| Expended:   | 120,765.74   | 108,824.37     | 952,642.10   |
| Net Income: | 23,817.19    | 38,384.83      | 98,106.65    |

Montville Township Public Library  
Statement of Revenue and Expenditures - Operating

| Budget Account | Description                      | Prior Yr Expd   | Budgeted         | Current Expd    | YTD Expended    | Encumbered    | Balance         | % Used    |
|----------------|----------------------------------|-----------------|------------------|-----------------|-----------------|---------------|-----------------|-----------|
| 3-02-803-000   | PROPERTY & PLANT IMPROVEMENTS    | 0.00            | 0.00             | 0.00            | 0.00            | 0.00          | 0.00            | 0         |
| 3-02-803-250   | Professional Services            | 0.00            | 0.00             | 0.00            | 1,500.00        | 0.00          | 1,500.00-       | 0         |
| 3-02-804-000   | COMPUTER & RELATED EQUIPMENT     | 0.00            | 0.00             | 0.00            | 0.00            | 0.00          | 0.00            | 0         |
| 3-02-804-010   | Computer Equipment               | 0.00            | 7,650.00         | 917.98          | 917.98          | 875.18        | 5,856.84        | 23        |
| 3-02-804-015   | Computer Related Equipment       | 0.00            | 2,500.00         | 0.00            | 359.66          | 0.00          | 2,140.34        | 14        |
| 3-02-804-060   | Memory Lab Equipment             | 1,616.19        | 0.00             | 398.00          | 735.24          | 0.00          | 735.24-         | 0         |
|                | 804 COMPUTER & RELATED EQUIPMENT | <u>1,616.19</u> | <u>10,150.00</u> | <u>1,315.98</u> | <u>2,012.88</u> | <u>875.18</u> | <u>7,261.94</u> | <u>28</u> |
|                | 02 CAPITAL BUDGET Expend Total   | <u>1,616.19</u> | <u>10,150.00</u> | <u>1,315.98</u> | <u>3,512.88</u> | <u>875.18</u> | <u>5,761.94</u> | <u>43</u> |

02 CAPITAL BUDGET

|             | <u>Prior</u>    | <u>Current</u>  | <u>YTD</u>      |
|-------------|-----------------|-----------------|-----------------|
| Revenues:   | 0.00            | 0.00            | 0.00            |
| Expended:   | <u>1,616.19</u> | <u>1,315.98</u> | <u>4,388.06</u> |
| Net Income: | 1,616.19-       | 1,315.98-       | 4,388.06-       |

Grand Totals

|             | <u>Prior</u>      | <u>Current</u>    | <u>YTD</u>        |
|-------------|-------------------|-------------------|-------------------|
| Revenues:   | 144,582.93        | 147,209.20        | 1,050,748.75      |
| Expended:   | <u>122,381.93</u> | <u>110,140.35</u> | <u>957,030.16</u> |
| Net Income: | 22,201.00         | 37,068.85         | 93,718.59         |

**MONTVILLE TOWNSHIP PUBLIC LIBRARY JULY 2023 PROGRAM ATTENDANCE**

August 14, 2023 Board Meeting

| <b>LIBRARY SPONSORED PROGRAMS</b>             | <b>July 2023</b> | <b>July 2022</b> |
|---|------------------|------------------|
| <b>Children - Staff Programs</b>              |                  |                  |
| Story Time                                    | 219              |                  |
| Crafts & Games & Mosaic Art                   | 54               |                  |
| Kids Book Club                                | 7                |                  |
| Messy Munchkins                               | 25               |                  |
| Tie Dye Tuesdays                              | 50               |                  |
| Wacky Wednesdays                              | 64               |                  |
| Bouncing Babies                               | 25               |                  |
| Family Bingo                                  | 65               |                  |
| Outreach Story Time Pre-School Visits         | 65               |                  |
| Babies & Toddlers                             | 25               |                  |
| <b>Children - Staff Programs Total</b>        | <b>599</b>       | <b>375</b>       |
| <b>Children - Paid Presenters</b>             |                  |                  |
| Drum Circle                                   | 35               |                  |
| Miss Jolie Move n'Groove                      | 65               |                  |
| Kids Yoga                                     | 28               |                  |
| Edible Art                                    | 30               |                  |
| Zoophoria                                     | 55               |                  |
| <b>Children - Paid Presenters Total</b>       | <b>213</b>       | <b>85</b>        |
| <b>Total All Children's Programs</b>          | <b>812</b>       | <b>460</b>       |
| <b>Young Adults - Staff Programs</b>          |                  |                  |
| Paintingn & Tape Art                          | 14               |                  |
| Teen Legos                                    | 20               |                  |
| TAB Program Assistant Volunteers              | 70               |                  |
| Cup Cake Decorating                           | 7                |                  |
| <b>Young Adult - Staff Programs Total</b>     | <b>111</b>       | <b>30</b>        |
| <b>Young Adult - Paid Presenters</b>          |                  |                  |
| Chess Class (kids and teens) presenter no fee | 36               |                  |
| <b>Young Adult - Paid Presenters Total</b>    | <b>36</b>        | <b>0</b>         |
| <b>Total All Young Adult Programs</b>         | <b>147</b>       | <b>30</b>        |
| <b>Adult - Staff Programs</b>                 |                  |                  |
| Movies  | 30               |                  |
| Book Club                                     | 26               |                  |
| Adult Craft with Amy                          | 10               |                  |
| Knitting                                      | 30               |                  |
| Memory Lab                                    | 26               |                  |
| Computer Basics                               | 10               |                  |
| Adult / Teens Games                           | 9                |                  |
| <b>Adult Staff Programs Total</b>             | <b>141</b>       | <b>60</b>        |
| <b>Adult - Paid Presenters</b>                |                  |                  |
| Chair Yoga                                    | 40               |                  |
| Montville "U" Lecture & Concerts              | 130              |                  |
| Qigong  | 82               |                  |
| Drum Circle                                   | 15               |                  |
| <b>Adult - Paid Presenters Total</b>          | <b>267</b>       | <b>142</b>       |
| <b>Total All Adult Programs</b>               | <b>408</b>       | <b>202</b>       |
| <b>Library Sponsored Total</b>                | <b>1,367</b>     | <b>692</b>       |
| <b>OUTSIDE GROUPS</b>                         |                  | <b>0</b>         |
|   |                  |                  |
| <b>Outside Groups Total</b>                   | <b>0</b>         | <b>0</b>         |
| <b>GRAND TOTAL</b>                            | <b>1,367</b>     | <b>692</b>       |

| <b>July Book Displays</b>   |
|---|
| July 4th - Children   |
| Summer Reads - Adults, Young Adults, Children                     |
| Jenna Bush All Together Now Reading List - Children, Young Adults |
| Shark Week - Children   |
| National Grilling Month - Adults                                  |
| International Puzzle Week - Adults, Children                      |
| Road Trip - Adults  |
| All Together Now - Adults, Young Adults, Children                 |
| Birds - Adults  |
| Barbie - Children   |
| Gardening - Adults  |
| Books written by celebrities - Adults, Young Adults, Children     |
| LibraryReads - Adults   |
| Staff Picks - Adult, Young Adults, Children                       |